



Owner user guide

Why use the app

The app will give you access to all information regarding your properties, tenancies, documents, financial statement as well as additional information and functionality. This will give you the confidence to see how well your asset is being looked after.

To gain access, you will need to have been invited by your property manager. An email will arrive and at the bottom is a link as follows:

https://system.arthuronline.co.uk/users/invite/4KHT987*

Please click on the link at the bottom of the email and add a password. Once you have registered, you will be able to access the desktop version. You can also obtain your app from Apple or Android by searching for Arthur Online and logging in with your email and password.

Access to the app is not possible until you have gone through the process above.

**for illustration purposes*



Features



Overview:

This will give you a snap shot of your portfolio.



Units:

Find the status of your units as well as access to information.



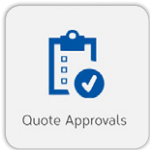
Tenancies:

Here you will find useful tenancy information and their status. You will also find which tenancies are expiring.



Workorders:

From here, you will see all the maintenance jobs and how they are progressing.



Quote approval:

From here you will be able to approve works sent by your property manager.



Statement:

View your rental statement from here.

For further information please contact
your property manager